

# St. Winefride's Catholic Primary School



'Learning and growing together in the love of Christ'

Dysgu a thyfu gyda'n gilydd yng nghariad Crist

Prospectus September 2023



St. Winefride's Catholic Primary School.  
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@stwinsholywell

Headteacher: Miss Sian Jones-Evans  
Deputy Head: Mrs Lauren Owen  
Chair Of Governors: Mrs Mary Auty

*"Every child has a different learning style and pace. Each Child is unique, not only capable of learning but al so capable of succeeding"*

Robert Meehan



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# Headteacher's welcome



We are very pleased to welcome you and your child to St Winefride's Catholic Primary School and hope the years spent with us will be happy, successful and memorable. We are privileged to have the responsibility of educating the pupils in our care. The information contained within this prospectus is intended to help introduce you and your child to the school. Our Mission Statement explains our aims and objectives as a Catholic School.

St Winefride's Catholic Primary School has always enjoyed a good reputation in the community, with whom we foster close relationships. We set high standards and expectations of both work and behaviour. We strive constantly to achieve high quality teaching and learning, catering for the individual child in terms of both welfare and educational provision. We believe that every child should be encouraged to reach their full potential.

St Winefride's Catholic Primary School is a multi-cultural school and we celebrate this richness and diversity fully. We offer a well-researched, broad curriculum with staff trained to a high level. Your child will gain literacy, numeracy, scientific, physical, creative and technological skills. They will also build confidence, self-esteem, develop self-reliance, learn to make decisions and develop the ability to articulate feelings and ideas. We also attach great importance to the development of pupil's social skills and seek to enable them to build relationships with other children and adults and be sensitive to the feelings and needs of others.

As parents, there are a number of things you can do to help:

- Reassure your children about school, talk to them about their teacher, the activities they are doing, the friends they are making and the happy time they will have;



- Keep us informed of any significant details relating to your child's education. Tell us of any allergies, major health problems, or personal circumstances which might be significant. This information will be regarded as confidential and will help us to care all the more effectively for your child.
- Do not hesitate to come and see us if there is a matter you wish to share. Remember however, that some things are best discussed away from your children, at a time when the teacher is free to talk to you. Please book an appointment at the school office if you would like to arrange to meet with your child's class teacher.

You may be certain that we will do our best to ensure that your child will never fail. The staff are highly skilled at assessing pupils' individual level of development and then supporting them in moving, at their own pace, towards their full potential. We work hard to ensure that all children feel good about themselves and acquire a high level of self-esteem.

We wish your child a happy introduction to the school and successful progress through his / her time with us. We strongly believe that your involvement in this process is crucial and we will keep you informed about the ways in which we are working with your child. We are keen to have parental involvement at all levels and if you have any spare time to come into the school and work with us, you will be made very welcome.

Yours sincerely

Miss S Jones-Evans  
Headteacher



# Welcome to St. Winefride's School



St. Winefride's is a Voluntary Aided Catholic Primary School within the Diocese of Wrexham and Flintshire Education Authority and caters for children from three to eleven years of age. Our pupils are drawn from the parishes of Holywell and Pantasaph and the surrounding areas of Holywell. After their time in St. Winefride's most pupils transfer to St. Richard Gwyn Catholic High School, Flint.

The present St. Winefride's Primary School building is over 40 years old and is situated in a beautiful position overlooking the River Dee. All the staff works tirelessly to create a warm and welcoming atmosphere. Currently we have 177 pupils on roll.



# Our School Ethos



At St. Winefride's School we are committed to the development of the whole child. As a Catholic school we believe that every child in our care is unique and created in the image and likeness of God and possesses special characteristics and qualities, which it is our privilege to nurture to their full potential.

We hope by fostering a caring Christian community with a secure, happy, stimulating environment and offering relevant learning experiences linked to a broad, balanced curriculum, each child will fulfil their potential spiritually, academically, physically and emotionally.

*Ethos: The characteristic spirit of a community as manifested in its attitudes and aspirations.*



Through our mission statement, our primary aim as a Voluntary Aided School is to enable the children to become aware of God's presence in their lives. Everything that happens in our school gives us the opportunity to show God's loving care for us, for each other and for everyone



# Our Aims & Visions

To provide a happy, welcoming, inclusive, safe and secure learning community, where expectations are high and where progress is valued, and success is celebrated.

To provide broad, balanced and relevant learning experiences that focus on the needs of the individual pupil, preparing them for life in the 21<sup>st</sup> Century and enabling them to become lifelong learners.

To provide a culture of improvement, reflection and evaluation based on partnership, trust, honesty and transparency, so that as a school, we can continue to grow, develop and improve.

Develop each child's true potential by providing quality teaching.

Nurture a caring, friendly ethos to encourage positive social and personal development and well-being.

Encourage a caring environment which feeds the spiritual, moral and cultural growth as well as the academic development of pupils.



Prepare children for future personal challenges, by encouraging independence and determination alongside compassion and understanding.

Encourage children to reach, at the very least, their true God given potential, and have the ambition and confidence to aim for the stars!

***"Don't tell me the sky is the limit  
when there are footprints on the  
moon"***





# Our School Philosophy

Our school values every child and will work to ensure that each child feels proud of who they are and of their achievements. Within this supportive ethos, we will provide a broad, balanced, enriched and thinking curriculum for all our children. We aim to celebrate successes in all areas of school life; motivating the children to become lifelong learners. Each child will be given every opportunity and challenge to achieve their full potential in a happy, secure, family atmosphere and stimulating, vibrant, inclusive environment.

We believe the most important aspect of our school is the ethos. We consistently strive to ensure we have a very positive, welcoming atmosphere where children feel safe, secure, valued and happy to learn, as this aids effective access to the curriculum. We believe children need to be placed at the centre of their learning and that creative, independent thinking is central to independent learning. We strive to prepare children for a life in a dynamic future, as the technological age is rapidly developing, by fostering skills development that will equip them for whatever the future may hold for them.

In St. Winefride's School, all children are included in the broad, balanced, relevant, differentiated and enriched curriculum we offer. We

## Pastoral Care

Care for the children is the responsibility of all staff and we place great emphasis on pastoral care in line with our Mission Statement. Each child is under the specific care of the class teacher but all members of our school care and support each other. The school recognises the importance of positive Home/School links and we always work collaboratively with parents for the best of our children.



## Admissions

Full time education in our school is available to those children who are both baptised Catholics and non-Catholics with priority given to baptised Catholics.

We welcome all children Aged 3-11 years and ask parents applying for a place here to recognise and respect our commitment to Catholic education and the nurturing of the children on their faith journeys. This does not affect the rights of parents who are not Catholic to apply for a place here. Non Catholic admissions are considered on an individual basis in accordance with the current Admissions Policy, full details of which are available from the school.

Our Nursery offers places to those children whose 4<sup>th</sup> birthday falls on or between the 1<sup>st</sup> September and 31<sup>st</sup> August in that academic year. Nursery sessions are five mornings or five afternoons per week.

During the Summer Term a Foundation Phase Information Evening will be held for parents of new entrants to both Nursery and Reception, with an opportunity to meet teachers, discuss aspects of the school's organisation and answer any questions parents might have.



## Admissions for Disabled pupils

The school's admission arrangements allow for entry of disabled pupils whose needs can be satisfactorily met within a main stream school setting.

Facilities would be provided as far as possible to enable pupils with disabilities to access all curriculum areas ensuring that they would not be treated less favourably than other pupils. The Local Education Authority may make available school transport for pupils with disabilities.

## Disability Equality

Parents/carers are asked to inform the school of any disability that may inhibit the child in learning environment or that may prevent a parent/carer accessing information and/or events. The school will endeavour to make necessary arrangements in these circumstances to ensure discrimination does not occur.

The Governing Body will review Disability and Accessibility provisions in line with the school policy timetable or on a needs basis and consider any changes that might be appropriate and fall within our budget.

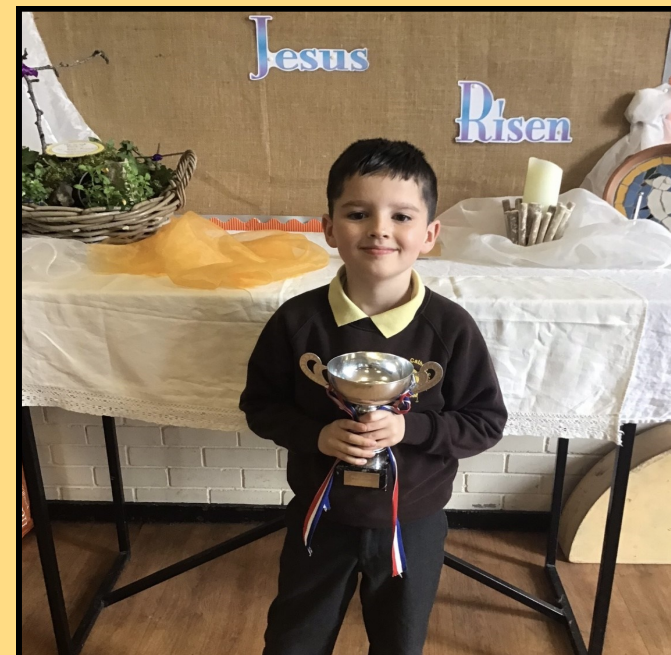
At St. Winefride's Primary School we value the contribution made by the inclusion of children with disabilities to the school family and in return do our utmost to support their needs whenever possible. We will make reasonable adjustments to make sure that the school environment is as accessible as possible. At St Winefride's we believe that diversity is a strength, which should be respected and celebrated by all those who learn, teach and visit here.



# Staff and class organisation

September 2023

Class Name	Class Teacher	Year Group
Glas	Miss B Jones	Nursery / Reception
Melyn	Miss L Blackwell	Reception / Year 1
Coch	Miss D. Rainford	Year 2
Dyfi	Miss L Darlington	Year 3 / Year 4
Tywi	Mrs S. Collins	Year 4
Clywedog	Mr C. Winn	Year 4 / Year 5
Menai	Mrs L Owen	Year 5 / Year 6



## School Sessions

	Start		End of Session	
Nursery AM	9.00am (children can arrive from 8.50am)		11.30 am	
Nursery PM	12.45 pm		3.15 pm	
Foundation Phase / Key Stage 2	9.00am (children can arrive from 8.50am)			3.15pm

# Wrap around care

We offer 'Early Starters' between 8.00 a.m. and 8.20 a.m. for a cost of £1.00 per pupil per day and a **Free Breakfast Club** between 8.20 a.m. and 8.50 a.m. where all children can enjoy a healthy start to the day. For breakfast we offer a range of cereals, yoghurts, fruit juice and toast to children in a friendly and supervised atmosphere. Further details are available from the school.

At St Winefride's, an **After-School Club** is available each day until 5.30 p.m., 5.00 p.m. on Fridays.

Times	1 <sup>st</sup> Child Charges	Additional Child Charges
3.15-4.30pm	£5.00	£4.00
3.15-5.00pm	£7.00	£6.00
3.15-5.30pm	£9.00	£8.00





# St. Winefride's Preschool

St Winefride's Preschool has been established at St. Winefride's Catholic Primary School since 1985 (known as Playgroup until 2018) and has provided high quality pre-school care and education. With help from staff and parents we pride ourselves on the excellent reputation it has achieved over the years.

The group is run in accordance with the Wales PPA constitution by an elected committee of parents/carers (Preschool committee) who ensure that all major decisions are made by the parents/carers who use the group. If you have a child with special needs, however great or small, we can provide a welcoming and caring environment for all children.

The Preschool sessions are term-time only and are held every weekday morning Monday to Friday, 9am – 11.30am or every weekday afternoon 12.45pm – 3.15pm.

In addition to the Preschool sessions, we also offer a Nursery Plus session to children who attend our morning Nursery session within the School. These sessions are also term-time only and are held every day Monday to Friday, 11.30am – 3.15pm.

Many families are entitled to claim for sessions via Flying start, Early Entitlement and the 30-hour childcare offer. Those who are not eligible can self-fund. The current fees for Preschool can be obtained by contacting the Preschool Manager.



## Extra Curricular Activities

At present St. Winefride's School offers the following activities and clubs throughout the school year;

**Sports (Football, Netball, Tennis, Dodgeball), ICT, Eco Club and Gardening, Sewing, music, Drama, Art and Craft, AmaSing and Cookery club.**

These activities take place at various times during the year after school (3.15-4.15 p.m.) There may be a small charge for some of these activities depending on external personnel providing the sessions.



## The Eco Council

St. Winefride's School has an excellent Eco Council and they are involved in a number of school and charitable projects. Our Eco Council has achieved their Silver Award and is now working towards their Green Flag Achievement.

Their work plays a vital role in the following areas in and around school:

- Waste management / recycling
- Reducing energy/water usage and promoting sustainability in and around the school.
- Maintenance and improvement of school grounds

## School Council

St. Winefride's School is very proud of its School Council which has a committee made up from elected representatives from each class from Year 1 to Year 6.

They link in with our whole school community including our Governing Body and parents and their decisions and contributions have a positive impact on school improvements. The class representatives are responsible for discussing the issues with their class before bringing them to the meetings and ensuring that the class is updated following a meeting.



# Residential Trips

Our school is committed to providing our pupils with an exciting and varied programme of outdoor education.

Pupils in Year 5 have the opportunity of a residential visit to the Outdoor Activity Centre at Glan Llyn and Year 6 are offered the opportunity to visit Colomendy.

Year 5 and 6 also have the exciting opportunity to experience visiting London, visiting key tourist attractions and enjoying a theatre show!





# Parish Links

As a Catholic School we are fortunate to have strong family links with the parish and our priest through a variety of activities. Father Matthew is our Parish Priest and he frequently visits the school to ensure that he plays a central role in our Catholic school life.

We regularly hold school masses or services for key liturgical and special occasions such as, Easter, Ash Wednesday, St David's Day, other Feast Days and special occasions. Parents are always welcomed to join us in these special occasions.

The School also makes visits to St. Winefride's Catholic Church for mass on regular occasions to join in with our Parish Family. Information regarding our visits is shared with Parents and the Parish via a range of communication.

## Folk Mass

A monthly folk mass takes place at St Winefride's Parish Church on the first Sunday of every month. Members of staff, past and present help to coordinate the mass and our children are encouraged and welcomed to attend, with parents. Our children are central to this mass and take an important role in performing readings, musical accompaniment, altar serving and taking up the offertory.

## Holy Communion

Preparation for First Reconciliation and Holy Communion (pupils in year 3 and above) is Parish-based and Father Matthew and Parish Catechists prepare the children. School supports the preparation for the Sacraments by hosting celebrations for the children in school.





# Community Links

The school views the partnerships it has with the community as vital, the children in our school community are part of the wider community, outputting responsible future community members is crucial to the success of the community and therefore central to all we do.

Many people from the community visit the school to talk to the children, such as the Fire Service, the Police Community Officer, as well as parents and other people who live in the community. All these visitors can enrich the children's learning experiences.

In addition, we make use of the local area and facilities within the wider area to offer the children first-hand learning experiences, such as visiting St Winefride's Church, St. Winefride's Well, the Greenfield Valley, Holywell Library and other venues which relate to topics of interest to the children and their learning.



# Healthy Schools - Food & Drink

We are committed to promoting a healthy lifestyle at St. Winefride's. We have a whole school Food and Fitness policy in place and the pupils have curriculum opportunities to study healthy eating and its benefits. Children are invited and encouraged to take part in numerous sporting activities in the form of after-school clubs. We have also invested in a wide range of equipment to enable children to play and exercise better at break times.

Children are also encouraged to drink water throughout the day to promote health and learning. Access to water is always available and children are encouraged to have a water bottle in class. There is a water cooler in the Key Stage 2 area and water is available freely in Foundation Phase.

Fruit is available at lunchtimes and children are encouraged and rewarded for making healthy choices. Dinners are planned in order to offer numerous healthy options.



## Snack time

As a Healthy School, we encourage the children to eat fruit as part of their diet by having fruit or veg sticks only for break times. These can either be brought in from home in a labelled tub or provided by school for a small cost paid annually.

## School dinners

Newydd provide a wide range of food choices, created in support of The Healthy Eating in Schools (Nutritional Standards and requirements) (Wales) regulations 2013. Every day, children have a choice of meals and we have a rolling three-week menu of hearty, nutritious food. Dinner money is to be paid online via The School Gateway/Comms app. Currently the price is £2.80 per day. Under the new Welsh Government scheme all reception children to Year 4 are now entitled to Free school meals, this scheme is being rolled out to year 5 and 6 over the next 12 months.

Free school meals are available from Flintshire Education Authority for families on Benefits. **Did you know that just by registering your child as entitled to free school meals you can increase funding for children's education from the Welsh Government?** By becoming registered, your child does not need to take the meal, but the choice is yours. If you require further information regarding eligibility for free school meals, please see Mrs. Allsopp in the office.

## Packed Lunch

Pupils who do not wish to have a school dinner, may instead bring their own sandwiches. As a Healthy School we always encourage children to bring in a healthy packed lunch and appropriate drink (no cans, fizzy drinks or glass bottles please).



## Recognising & Celebrating Success



Celebration Assembly is a time when we celebrate whole school successes in all their forms e.g. sporting achievements or individual success. This is an opportunity for the whole school community to reflect upon the many successes that are achieved and to reinforce our aim that all achievements, no matter how big or small, will be acknowledged and rewarded

During Friday's Whole School Celebration Assembly, we celebrate our 'Seren Yr Wythnos'. Each class has a Star of the Week chosen for either kindness, outstanding work, effort and achievement or improvement in behaviour. The Stars of the Week receive a certificate and are celebrated as part of the assembly.

We also celebrate our class attendance and a trophy is awarded to the class that has the highest weekly attendance.

Children who have remained on 'Green' throughout the week for positive behaviour have the opportunity to be a part of the 'Good to be Green' draw. A winner from each class is chosen and celebrated, winning a reward in class.

Each half term we celebrate our weekly Gospel Value Award with a different gospel value based on the Jesuit Pupil Profile. The Gospel value focus is introduced at the beginning of the half term in our Celebration of the word and one pupil from each class demonstrating this value is awarded a certificate on a weekly basis.

We also celebrate the Welsh language during celebration assembly. A 'Draig coch' is awarded to two pupils as well as a teacher award, selected by the Criw Cymraeg for speaking Welsh around the school, particularly for using the Welsh phrase of the week. A class trophy is presented weekly to the class with the highest number of Tocyn Iaith.



# Attendance

Please remember good attendance is vital for the continuity and progression of your child's education!

If your child is absent from school for any reason, a message or phone call is required. These are always logged to ensure there are no unauthorised absences (truancy). Prolonged absences will be followed up by the Educational Welfare Officer/Support Worker.

Parents whose children are continually absent or late for school will be contacted. We have a 1st day contact system whereby the school contact parents on their 1st day of absence if no reason has been given for the absence.

We would ask that where possible medical or similar appointments should be arranged out of school hours.

We discourage families from taking additional holidays in term-time as this can have lasting effects on pupil's progress.

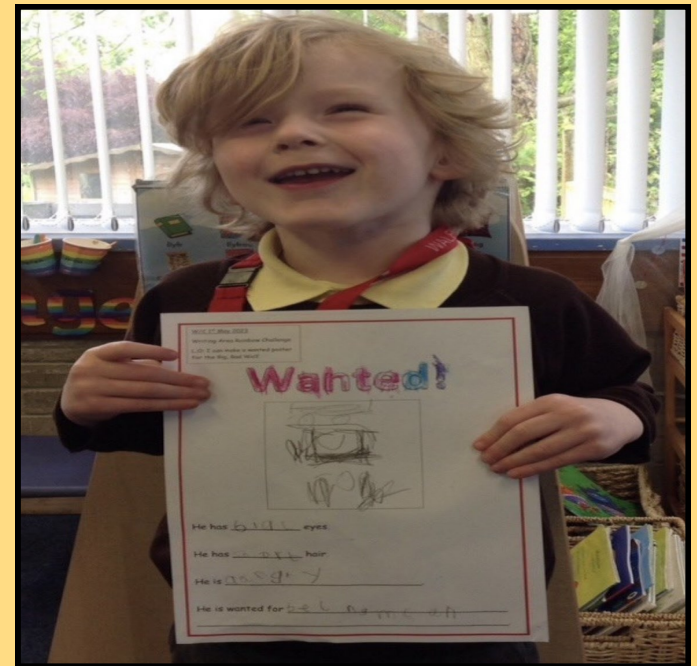
The school gate/classroom doors will be opened at 8.50.a.m. each morning. A member of staff will always be at the door to greet the children,

We encourage children to be on the school site before the 9.00.a.m. bell. School begins at 9.00 a.m. Please assist us by ensuring that your child does not arrive after this time.

At the end of each half term, attendance certificates are given to children with 100% attendance.

Any pupils with 100% attendance during the course of a full term are awarded with an attendance pencil and certificate. Pupils with 100% attendance at the end of the year receive a medal.

Our whole school attendance for 2022-23 was 90.3%. Our school annual attendance target is 95%. We work closely with the Educational Welfare officer to improve attendance.





# Uniform

	Standard Uniform	Summer Options	PE Clothes
<b>Option 1</b>	Yellow polo shirt black or grey skirt pinafore or trousers brown sweatshirt/ cardigan.	Yellow/brown gingham dress.  Dark (grey/black) shorts yellow polo top.	White- T-shirts (With or without logo)  Black shorts / leggings / jogging bottoms  Pumps / trainers
<b>Option 2</b>	Yellow polo shirt black or grey trousers brown sweatshirt. Black shoes	Dark (grey/black) shorts yellow polo top.	

**TRAINERS ARE NOT ALLOWED FOR EVERYDAY WEAR AND SHOULD BE WORN FOR OUTDOOR P.E ONLY.**

Only stud earrings are permissible. These must be removed or covered with tape on days the Children have PE.

Sensible haircuts are also required at school.  
No long nails or nail extensions for Health and Safety reasons.

**First Class Uniforms, Prestatyn, Telephone 01745 887824** can supply the school sweatshirts, cardigans and yellow polo shirts bearing the school logo. Orders can be placed online at [www.1stclassuniforms.co.uk](http://www.1stclassuniforms.co.uk), by telephone or in person at the shop in Prestatyn.



# Curriculum

At St. Winefride's Catholic School, Christ is at the centre of our school and all we do. We are proud of the strong Catholic, Christian ethos and religious life which permeates daily life and curriculum at St Winefride's, maintaining our distinctive nature as a Catholic school.

We provide a broad, balanced curriculum where all children can develop independence and skills for life. We work with individual children to ensure that they achieve their potential and cater for all children's unique characters, talents, needs and interests.

At the heart of the primary School life lies the holistic development of children and their skills across the curriculum. Through experiential, authentic contexts, the children practise and consolidate their learning, they experiment, take risks, solve problems and make decisions. They develop an understanding of themselves and the world around them, through first-hand experiences, in authentic contexts. Our curriculum aims to develop happy children with the skills, attitudes and knowledge necessary for life-long education, who have the skills and experiences which will prepare them to face the challenges of the world outside school.

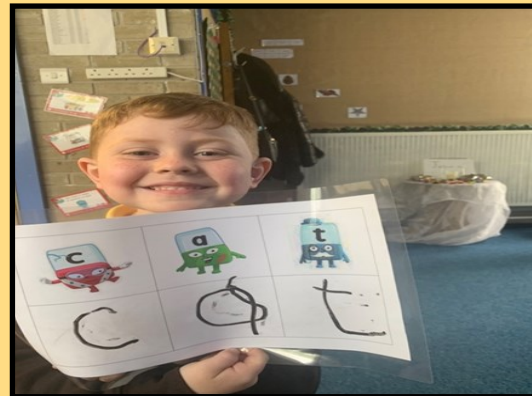
Further, more detailed information about the areas of learning taught can be requested in school.

Within the Curriculum for Wales, we have four main purposes which all we do, encourages our children to become;

- Ambitious, capable learners
- Healthy, confident individuals
- Enterprising, creative contributors
- Ethical, informed citizens

Pupils are taught within the key areas of learning (AOLE'S):

- Religion, Values and Ethics
- Literacy, Languages and Communication
- Mathematics and Numeracy
- Science and Technology
- Health and Wellbeing (Mental and physical)
  - Humanities
  - Expressive Arts





# Religion, Values & Ethics

St. Winefride's is first and foremost a Catholic school and therefore, Religion is the heart of the curriculum in our Catholic school.

The children take part in and enjoy learning and experiences from the Religious Education Directory (RED which helps to develop a teaching and learning programme which enables all pupils to be confident and secure in their religious faith and knowledgeable and respectful of other religions.

It is a story based curriculum which aims to draw pupils into an encounter with a story, the story of God's relationship with humanity.

Pupils will cover the following topics;

- Creation and Covenant
- Prophecy and Promise
- Galilee to Jerusalem
- Desert to Garden
- To the ends of the Earth
- Dialogue and Encounter

Further information can be found in the Religion, Values and Ethics section on our website or by speaking with Staff.

Throughout the year our Celebrations of the word liturgies and opportunities for prayer are closely linked to the liturgical cycle of the church's year.



# Relationships and Sex Ed

This is taught in line with Welsh Government and the Diocesan guidelines with the main emphasis on Education for Personal Relationships. We acknowledge that parents and carers of children are the key person to help children learn about Relationships and Sex; the first educators.

Our role and our programme supports and complements their task in nurturing and educating their children. Our work in school currently supported by the 'Life to the full' curriculum resource.

A Parents meeting is held annually to share information with Parents and consult their opinions.

## Welsh

Welsh is taught as a second language here at St Winefride's. Discrete Welsh is taught, however there is a strong emphasis on pupils learning language patterns through their topics. The use of Welsh is encouraged by pupils and staff as part of everyday language in and around the school.



## Physical Wellbeing

Children take part in at least 1 planned session of Physical activity per week, in addition to activities such as 'The Daily Mile', after school activities and playtimes.

## Homework

Parents of all pupils are encouraged to read with their child on a daily basis and, wherever possible, to practice spellings and times tables at home.

There may be occasions that a topic related project may be set to complete at home.

We hold annual parents' meetings where we offer advice and guidance on how best to support your child's learning at home. Information on helping your Child with reading and other areas can be found on our website. We are also happy to answer any further questions you may have - Simply contact the class teacher or Headteacher.



# Assessment and Monitoring Procedures

As curriculum for Wales rolls out across schools, it marks a significant shift in the role of assessment within education. We are clear that the purpose of assessment is to support each individual learner to progress at an appropriate pace, ensuring that they are supported and challenged accordingly. Every child's journey is very individual and assessments (in all their forms) assist us in providing a bespoke curriculum for each child in our care.

## On-Entry Assessment

The On-Entry assessment is currently undertaken during the learners first six weeks of Nursery and Reception or at any point that a new learner joins us during their time in school. This helps us to identify strengths, next steps and any support needed to progress.

We are moving away from nationally required tests and schools will be developing their own assessment arrangements to support each individual learner in relation to their schools curriculum.

## Ongoing Summative and Formative Assessment

Ongoing assessment procedures within our school allows staff to use assessment data and information to best effect, to move teaching and learning forward, and to maximise student's learning experience and achievement.

All children from Year 1 upwards are assessed annually during the Autumn and Summer Term using standard tests in English and Mathematics (Progress in Maths tests). This data, along with ongoing assessment in the core subjects, is tracked and an analysis carried out by class teachers and Senior Management, allowing for effective support and challenge to be put in place where necessary.

On-going informal assessments are continuous throughout your child's time in school and are carried out in a variety of ways – by listening, talking, observing, discussing and marking work produced.

Children are also encouraged to participate in self and peer assessment of their learning, identifying their areas of strength and next steps. This approach is called Assessment for Learning; its impact helps to develop independent learners who are autonomous in their learning.

## Three key reasons for assessment

1. To support individual learners on a day to day basis.
2. Identify, capture and reflect on individual learner progress over time.
3. Understand group progress in order to reflect on practice

## Provision for ALN Children

Every child at St. Winefride's, whatever their abilities or needs, will have access to the whole curriculum. We have a policy of total integration and equal opportunities for all.

Additional Learning Needs are identified and monitored from school entry time in line with *The Additional Learning Needs Code for Wales 2021*. We are always alert to our children's needs and quickly identify those children who are finding learning difficult for whatever reasons. Those who are 'more able and talented' are also identified.

The class teacher closely monitors children displaying early signs of difficulty and those who demonstrate ability in particular areas. Parents are kept regularly informed and updated and progress is carefully assessed. It may be appropriate to review the universal provision for that child if necessary, including the targeted intervention. Targeted intervention may consist of small group or individual support, delivered by a teacher, teaching assistant or an external provider e.g. play therapist.

Following review of progress, interventions, discussions with teachers, the child or their parent it may be appropriate for the school to consider the process of determining whether the child has Additional Learning Needs and require Additional Learning Provision. If a child is found to have ALN and require ALP, an Individual Development Plan will be drawn up with parents and relevant professionals/agencies.

The school's ALN coordinator (ALNCo) is Miss S Jones-Evans who supports the drawing up of individual development plans.

## Equal Opportunities

The Governors, Management and staff of St. Winefride's firmly believe that as God's children all people are of equal value and, as such deserve equality of opportunity, thus enabling them to fulfil their maximum potential. They are committed to providing equality of opportunity for all pupils and staff in an order to create an atmosphere in which each individual can fulfil his / her maximum potential.

The school is regarded as a community and we endeavour to promote equality and to minimise discrimination in all aspects of school life. All members of our school community, irrespective of race, culture, religion, sex or disability are valued and respected, and treated with courtesy and consideration, so each individual has a true sense of dignity and self-worth.





# Parents and the School

At St. Winefride's, we feel strongly that the responsibility for the education and general development of the children should be shared by both school and home. With an understanding of each other's role and co-operation between parent and teachers, the children have a tremendous advantage.

We believe that the link between school and home is a vital tool in supporting your child's learning development and, with that in mind, we utilize a variety of means and ways to keep you informed about your child's progress;

- Staff will message and be contactable via the Seesaw messaging function, telephone call or via email (during working hours).
- Interim reports are issued in the Autumn / Spring term and an annual school reports is provided in the Summer term.
- Parents' Evenings are available to discuss your child's progress on a termly basis, following reports. Parents need not confine their enquiries to these occasions as class teachers are always prepared to meet parents if necessary.
- Information is also provided on the school website, Twitter and Facebook page and via the School Gateway



## Home/School Agreement

A Home/School Agreement is in place. These are distributed on entry into school in Nursery/Reception or whenever a new school member joins us.

Parents and pupils are invited to adopt the principles and to show their commitment by signing a copy of the agreement.

## Home School Association (HSA)

St. Winefride's has a thriving Home-School Association with many meetings and functions throughout the year for parents, families and children. Its aim is to promote the family atmosphere at the school through social and educational activities. Much money has been raised over the years which has provided funds for fantastic equipment.

# Safety and Security

## Health & Safety statement of Intent

The Governing Body of St Winefride's Catholic Primary School will strive to achieve the highest standards of health, safety and welfare consistent with their responsibilities under the Health and Safety at Work etc. Act 1974 and other statutory and common law duties. A comprehensive Health and Safety Policy is in place and is available upon request, this includes relevant risk assessments and procedures.

The Governing Body recognises its responsibility to promote a culture where health and safety issues are discussed in an open and positive way to achieve improved standards and safe methods of work. It will take all reasonably practicable steps to ensure the health and safety of all persons including staff, pupils, contractors and any other person who may be affected by the school undertaking.



## Complaints Procedure

We recognise the importance of building and maintaining excellent relationships with parents and guardians in order that all children enjoy their time at St. Winefride's and gain the most from their education. However, issues sometimes arise and it is always best to talk to a member of staff as soon as possible so that a resolution can be reached.

The Education Act sets out arrangements for dealing with formal complaints if parents are unhappy regarding curricular or any related issues. The school has a comprehensive Complaints Procedure; a copy of this can be gained from the office or the school website.



# Academic Dates 2023 / 24

## TERM DATES - 2023-24

### AUTUMN TERM 2023

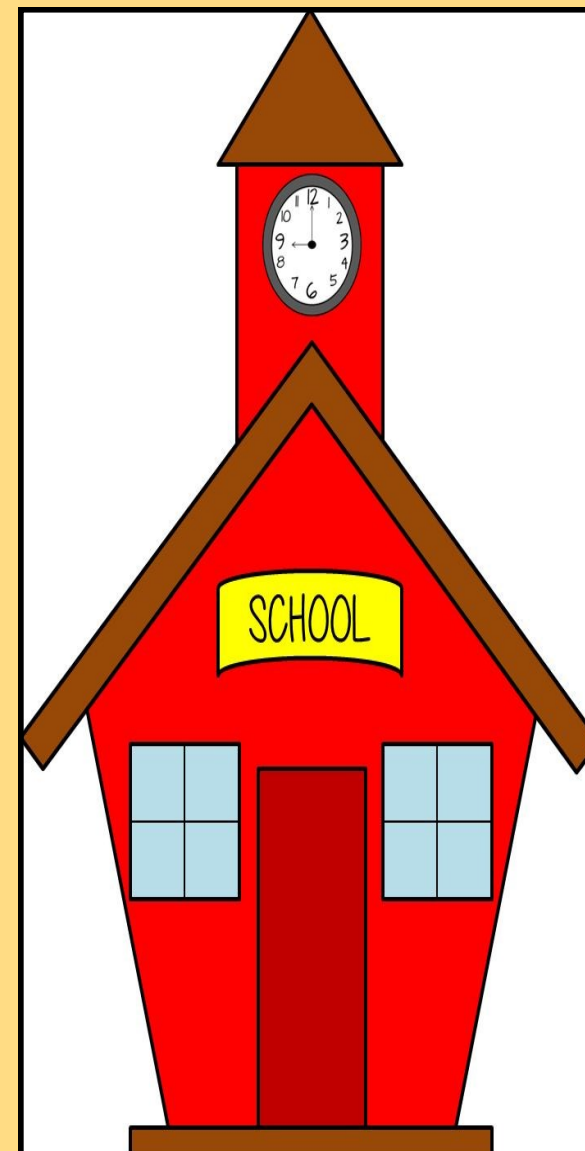
<i>Training Day</i>	<i>Friday</i>	<i>1st September 2023</i>
<i>Training Day</i>	<i>Monday</i>	<i>4th September 2023</i>
School Opens	Tuesday	5th September 2023
School Closes (Half Term)	Friday	27 <sup>th</sup> October 2023
School Opens	Monday	6 <sup>th</sup> November 2023
School Closes (Christmas Hols)	Thursday	21st December 2023
<i>Training Day</i>	<i>Friday</i>	<i>22nd December 2023</i>

### SPRING TERM 2024

School Opens	Monday	8 <sup>th</sup> January 2024
School Closes (Half Term)	Thursday	8th February 2024
<i>Training Day</i>	<i>Friday</i>	<i>9th February 2024</i>
School Opens	Monday	19 <sup>th</sup> February 2024
School Closes (Easter Hols)	Friday	22nd March 2024

### SUMMER TERM 2024

<i>Training Day</i>	<i>Monday</i>	<i>8<sup>th</sup> April 2024</i>
School Opens	Tuesday	9th April 2024
<i>May Day – school closed</i>	<i>Monday</i>	<i>6st May 2024</i>
School Closes (Half Term)	Friday	24th May 2024
School Opens	Monday	3rd June 2024
School Closes (Summer Hols)	Friday	19 <sup>th</sup> July 2024



# Transfer to Secondary School

St. Winefride's is a feeder school for St. Richard Gwyn High School in Flint. The staff of both schools have a close working relationship and there are extensive transition programmes in place to support pupils as they take the next step on their journey in education. This programme includes:

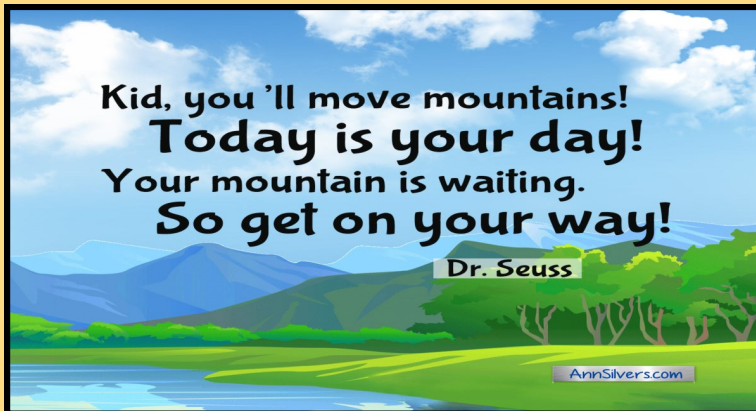
Ongoing discussion between staff throughout the year and reports / sharing of key information.

Transition visits both in-house and to feeder high schools.

Transition projects and retreat days.

Transport is available to St. Richard Gwyn from outlying areas.

Children occasionally transfer to other local High Schools and arrangements for suitable transition programmes are then made with relevant staff to support our pupils.





# Safeguarding

St. Winefride's Designated Safeguarding Person (DSP) is Miss. S. Jones-Evans, Head Teacher. Mrs L. Owen, Deputy Headteacher and Miss D. Rainford are the Deputy DSP's. The Child Protection Governor is Mrs S. Allsopp.

The Safeguarding Policy for the school is available on the school website and/or from the school office.

There is a legal duty placed upon the school from the *Social Services and Wellbeing Act 2014 sections 128 (adults) and 130 (children)* to report any safeguarding concerns and share information to relevant agencies.

if **Children** Live with..

**Criticism** they learn to **Condemn**  
**Hostility** they learn to **Fight**  
**Fear** they learn to be **apprehensive**  
**Pity** they learn to feel **sorry for themselves**  
**Ridicule** they learn to be **shy**  
**Jealousy** they learn to feel **envy**  
**Shame** they learn to feel **guilty**  
**Tolerance** they learn to be **patient**  
**Encouragement** they learn to be **confident**  
**Praise** they learn to **appreciate**  
**Acceptance** they learn to **love**  
**Fairness** they learn **justice**  
**Security** they learn to have **faith**  
**Sharing** they learn **generosity**  
**Kindness & Consideration** they learn **respect**  
**Approval** they learn to **like themselves**  
**Acceptance & Friendliness** they learn to....  
**find love in the world**

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"Children learn what they live" Dorothy Law Nolte

